

Guide to the Registration Process for all Seminars

Bachelor Students: Please note that you may take only take only ONE seminar in “VWL (Economics)” and one in “BWL (Business Administration)”.

In order to participate in our seminars, you need to be **registered for a topic in StudIP** (instructions on how to do this can be found [here](#)) and you need to **submit an official registration form**.

The following forms apply to your programme of study:

[Bachelor Wirtschaftswissenschaft](#)
[Bachelor Wirtschaftsingenieur](#)

[Master Wirtschaftswissenschaft](#)
[Master Wirtschaftsingenieur](#)

Please send the **completed registration form** in pdf format via email to **seminare@aoek.uni-hannover.de**.

Please write “Registration Seminar Labour Economics / Personnel Economics / Population Economics / Data Analytics” (or in German: “Anmeldung Seminar Arbeitsökonomik / Personalökonomik / Population Economics / Data Analytics”) in the subject line of the email.

Please name your registration form as follows: **YourLastName, YourFirstName** (for example: Doe, Jane).

Please send your registration forms **in separate emails if you wish to register for more than one seminar**.

Before submitting your registration form, please check that **all the information** you have entered is **visible**.

Please do only submit your registration form **after you have successfully registered for a topic in StudIP**. Please **enter the name of this topic** in the line “Thema der Prüfungsleistung”.

Please **tick only “Seminarleistung”** at the top of the form.

The “**Belegnummer**” can be found on the **website of the seminar** or in the description of the seminar in StudIP.

Please **enter only Prof. Dr. Patrick Puhani** in the line “**Prüfer/in**” for all seminars except Data Analytics. For the seminar Data Analytics please enter Prof. Dr. Daniel Schnitzlein instead.

Please do not forget to enter the **date at the bottom of the form and sign it**.

For **Bachelor** students (WiWi): Please do not forget to fill in the **red box** at the bottom of the form.